

DRAFT
AWRE PARISH COUNCIL
and BURIAL AUTHORITY

Meeting held 18.6.2018 at Awre Village Hall

Present: Cllr M Marshall – in the Chair

Councillors R Fellows, R Cotton.

Clerk D Preece. Also in attendance for part of the meeting;- County Councillor R Boyles.

1.APOLOGIES

Cllr Deighton, Cllr Clarke, Cllr Ware, Cllr Allen, Cllr Bullock, accepted by the meeting.
District Cllr G Hughes.

2. DECLARATIONS OF INTEREST

Cllr Fellows declared an interest in Planning Application P0818/18/FUL.

3. PUBLIC FORUM

Mrs B Bull told the meeting that the Parish Council should soon be receiving a planning application in relation to Brownings Farm, Blakeney. The intention was to replace the original unsound building with two new buildings, to complement the newly planted orchard with agricultural buildings and to provide stables and holiday lets. She will come to the meeting when it is to be discussed to answer any questions.

4. MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 21.5.18

The minutes of the Annual Council Meeting held on 21.5.18 were approved, as circulated, and signed by the Chairman as a true record of the meeting.

5. MINUTES OF LAST MEETING

The minutes of the Parish Council meeting held on 21.5.2018, were approved, as circulated, and signed by the Chairman as a true record of the meeting, subject to the following alterations. Item 8 heading should read Highways Group and refer to the election of a Highways Group.

6. REPORT OF THE CLERK ON MATTERS ARISING SINCE THE LAST MEETING

The Clerk reported that, on the Chairman's advice, he has not contacted GAPTC for advice regarding the termination of the lease on Blakeney Toilets.

He has contacted the Public Rights of Way Officer regarding the local residents concern about the footbridge on the path between Blakeney Recreation Ground and Blakeney Cemetery, but has not yet had a response.

7. REPORT OF DISTRICT COUNCILLOR

Cllr Hughes sent his apologies and a written report.

He has raised questions regarding the liability of the proposed elver ladder at Blakeney Weir. He was told that the District Council has underwritten the responsibility of Awre Parish Council (for 12 months) in respect of remedial works, should the weir collapse. For the same period the Parish Council will be responsible for minor maintenance or damage.

He also received a request from Ruth Ward, Dementia Friendly Community Enabler, to come to one of the Council's meetings to explain what the Dementia Action Alliance is.

The District Council's decision to cancel the rat catching service is to be looked at again.

Full Council meetings and Planning Committee meetings can now be watched on the District Council's website.

8. REPORT OF THE COUNTY COUNCILLOR

Cllr Boyles reported that progress was being made on improving the County's Children's Services. A training and management programme has been introduced.

The contract for Highways is now out and there are three companies interested.

Trading Standards are campaigning in regard to poisoning in children due to the swallowing of button batteries and e liquids.

He is investigating a complaint from a resident in Blakeney regarding liability for Japanese Knotweed removal in the stream in Blakeney and has received another concern regarding hedges blocking visibility in Blakeney.

9. PLANNING APPLICATIONS

P0826/18/LBC. 3, Newnham Road, Blakeney. Listed building consent for the replacement of 4 windows to the front of dwelling. No observations/objections.

P0818/18/FUL. Hillview Cottage, Blakeney Hill, Blakeney. Alterations to existing garage by raising of roof height to create first floor hobby room and store. No observations/objections.

P0746/18/FUL. Greenfields, Awre. Change of use of barn to form two holiday lets.

Councillors support the use as holiday lets in the Parish, but would prefer that the materials used and the overall appearance were in keeping with the local vernacular.

10. DECISIONS RELATING TO PLANNING APPLICATIONS

P0594/18/LDI. Land South of New Road, Blakeney. Application under Section 191 to establish whether access, vehicular parking and garage area on existing land is lawful. Withdrawn.

P0505/17/FUL. Station House, Awre. Renovation of existing dwelling, erection of a two storey side extension, single storey side extension and associated works. Demolition of existing single storey side extension. Erection of a detached garage and workshop/store. Granted.

11. CORRESPONDENCE RECEIVED SINCE LAST MEETING

2018-06-01 – Frampton Country Fair – Notice – Noted.

2018-06-02 – Plantscape – Details of solar powered Christmas Trees – Chairman to sound out local businesses in Blakeney.

2018-06-03 – FODDC – Litter Critters – Noted.

2018-06-04 – FODDC – Footpath Complaint for information – Noted.

2018-06-05 – FODDC – Armed Forces Day Ceremony – Noted.

12. ACCOUNTS FOR PAYMENT

The following accounts were proposed by Cllr Fellows, seconded by Cllr Cotton and agreed for payment.

| Payee | Amount | For | Authority |
|--------------------------|----------|-----------------------------|-----------|
| Came & Co | £829.19 | Annual insurance premium | 1 |
| GRCC | £20.00 | Neighbourhood Plan training | 1 |
| Community Heartbeat | £29.95 | Defib pads | 2 |
| The Telecottage | £27.80 | Newsletter | 3 |
| Awre Village Hall | £35.00 | Hall hire | 4 |
| Highbury Garden Services | £620.00 | Cemetery Mtce. | 5 |
| D. Preece | £191.60 | Clerk's expenses to 31.6 | 6 |
| PATA | £12.50 | Payroll services | 6 |
| HMRC | £283.20 | Clerk's tax | 6 |
| D Preece | £1132.86 | Clerk's wages to 31.6 | 6 |
| Westcotec | £660.00 | Data collection unit | 7 |
| Plantscape | £453.60 | Planters in Blakeney | 7 |
| Farm & Country Suppliers | £61.06 | Plants for Awre planters | 7 |

Authority for payment – Local Govt Act 1972 unless otherwise stated.

1 – s111. 2 - Public Health Act 1936 s234. 3 – s142. 4 – s.134(4). 5 – s214. 6 – s112(2). 7 - HighwaysAct 1980 s.96.

13. DATA PROTECTION BILL

The Clerk met with Cllr Ware and it was agreed that appropriate steps had been taken so far.

The Clerk agreed to follow up on a number of issues. See attached report.

14. HIGHWAYS GROUP

The Highways Group met with Brian Watkins (GCC Highways) and County Councillor Boyles on 4.6.18. See notes attached.

15. MATTERS RELATING TO THE CEMETERY

None.

16. OTHER MATTERS CONCERNING THE COUNCIL

It was suggested that Awre Village Hall be the venue for future meetings. As this was not likely to be convenient for all Councillors, the Clerk was asked to approach Blakeney Youth Centre to see if any times might become available, on other week nights. To be discussed further at a future meeting.

At the request of Awre Village Hall the October meeting was switched to 16.10 to facilitate Harvest Festival activities.

There being no further business the meeting concluded at 8.25 pm.

| Number | Description | Task(s) involved | Designated Member Of Council | Comments |
|--------|---|---|---------------------------------------|--|
| 1 | Blakeney toilets | Inspection of building for damage. Inspection of interior for cleanliness. Monitoring CCTV – as/when. | Cllr R Fellows/Cllr Marshall | |
| 2 | Blakeney Cemetery (Inc. Lychgate | Monitoring contractors work-Mthly. Liaising with contractor-ongoing. Inspection of grave safety-Annual. | Cllr K Allen | |
| 3 | Bus Shelters(5) A48 | Checking safety/graffiti/rubbish. | Cllr R Fellows | |
| 4 | Awre Notice Board | Checking condition. | Cllr Bullock | |
| 5 | Blakeney Notice Board | Checking condition. | Cllr K Allen | Oiling, leak |
| 6 | Seats(7)-Various locations | Checking on condition. | Cllr G Bullock | |
| 7 | Red Phone Boxes | Checking condition-ongoing. Liaising with 'adopters'-Ongoing | Cllr M Marshall | In hand |
| 8 | Grass Areas;- Nibley, 3 pieces adjoining Blackpool Brook, Blakeney. Land adjoining B'ney Surgery | Checking that grass cutting is satisfactory, rubbish, safety, damage- Ongoing. | Cllr K Allen | Bulbs Nibley-pear tree needs attention |
| 9 | A48 | Attending A48 meetings. | Cllr T Ware | Clerk to obtain details |
| 10 | Emergency Plan | Representing APC. | Cllr M Marshall/R Cotton | Ongoing-RC to liaise with MM |
| 11 | Defibrillators | Checking regularly. | Cllr K Allen/Joanne Scott | |
| 12 | Council website | Ongoing update. | Cllrs Fellows | |
| 13 | Newsletter | Bi-monthly compilation/printing & distribution. | Mr Bob Watters & Clerk | |
| 14 | Forestry Commission Mtgs | Attend meetings | Cllr Cotton | |
| 15 | Snow Warden | Deal with problems caused by winter weather, liaise with Snow Plough Operators & County Highways. | Cllr P Deighton | |
| 16 | Highway Matters. | Liaising with Highways over road damage, drainage & flooding. | Cllrs Marshall, Cllr Bullock, Awre | Regular meetings with BW |

Dated ; 20.11.2017

David Preece - Clerk

Attendees:

B Watkins (GCC Highways), County Councillor R Boyles, Councillors G Bullock (chair), K Allen, R Cotton, A Blake, T Ware.

| Item | Actions |
|---|-------------------------|
| <p>Blakeney school safety zone: B Watkins and R Boyle confirmed that the scheme will be funded and implemented in the 2018/19 financial year. B Watkins will circulate the design/plans by August 2018</p> | <p>BW</p> |
| <p>Planned highways maintenance:</p> <ul style="list-style-type: none"> • Verge cutting will take place in the Forest during the 2 weeks starting 4/6/18. Will cut verge, or vertical bank cut where no verge. Machine cut is followed by strimming gang to do posts etc. One cut per year, except where a second annual cut is needed for visibility / safety reasons. • Hedges are not cut because they are the responsibility of the land owner. Up to 3 letters will be sent to landowners if necessary. • B Watkins gave the definition of the 'highway' as that which a person can pass along – i.e. a hedge isn't part of the highway. • Gully cleaning is annual. B Watkins will circulate the plans of the Awre PC gullies. | <p>BW</p> |
| <p>Other maintenance:</p> <ul style="list-style-type: none"> • GCC safety inspections to identify remedial work, including potholes, are monthly for main roads, quarterly for class 2 roads, and annually for other roads. B Watkins will circulate the safety inspection criteria. • Orders for other work are placed at the start of year, including maps and specifications. If contractors are unable to carry out work after 2 attempts they report reasons to GCC. | <p>BW</p> |
| <p>Quality assurance of contractors' work:</p> <ul style="list-style-type: none"> • GCC staff carry out random audits of maintenance work and repairs. | |
| <p>How Awre PC can prioritise and monitor highways work:</p> <ul style="list-style-type: none"> • Other Parish and Town councils use a spreadsheet (W Dean) or list (Littledean) that is updated before each meeting with highways. B Watkins will circulate examples of the spreadsheet and list. • Awre councillors will consider and adopt a similar process. | <p>BW APC cllrs</p> |
| <p>Other points:</p> <ul style="list-style-type: none"> • Potholes must be >55mm deep to be repaired, within 28 days. There is a new scheme to authorise potholes repairs online from site, saving a re-visit. • Minor works are assessed and ranked by priority. • No new lighting will be installed unless externally funded. • The drainage budget is £75k for Chepstow to A40. • The hedge overhang on Cinderford Road past the graveyard has been assessed and Amey are awaiting assurance that there are no nesting birds before starting. • Blakeney Hill bank and verge cutting has been done by GGC's own team. • GCC will be spending £150m to double resurfacing work over the next 5 years. • B Watkins has no budget for bus stop facility enhancement. • A Blake asked about progress of 'highway review' at Chicknalls X A48 junction following recent fatality. B Watkins confirmed that a death at a location ranks as a high priority area. No review has yet been actioned. | |