

Awre Parish Council & Burial Authority

Minutes of the Parish Council Meeting held on 15th April, 2019
at the Youth Club, Blakeney at 7.00 p.m.

PRESENT: Cllrs. Marshall (Chairman), Allen, Bullock, Cotton, Greening and Ware.

IN ATTENDANCE: County Cllr. Boyles, District Cllr. Hughes and the Clerk.

1. APOLOGIES

It was resolved to accept apologies from Cllrs. Fellows, Clarke and Blake.

2. DECLARATIONS OF INTEREST

None.

3. DISPENSATION REQUESTS

None received.

4. PUBLIC FORUM

No comments received.

5. MINUTES OF THE LAST MEETING

It was resolved to adopt, as a true record, the minutes of the Parish Council meeting held on 18th March, 2019.

6. MATTERS ARISING SINCE THE LAST MEETING

The Clerk reported on the following:

6.1 A card had been sent to Mike Fisher on behalf of the Parish Council, wishing him well for the future and thanking him for the years of service provided to the Council.

6.2 **Planning Application Decisions**

P0214/19/FUL – Dawn House, Newnham Road - permission granted.

P0091/19/FUL & P0092/19/FUL – The Cock Inn, Nibley Hill – withdrawn.

6.3 **Blakeney Weir Eel Pass** – it was noted that Sue Middleton, Forestry Commission will be attending the Annual Parish Meeting to provide an update regarding this and other local matters.

6.4 **DAW50** – a letter has been sent to FoDDC planning regarding the obstruction of this footpath by numerous scrap vehicles, including a photograph looking down over the site.

6.5 **Damage to Cemetery Hedge** – during a telephone conversation with Mr. Julian Morgan, he had agreed to a meeting on site with Councillors. It was agreed to organise this in May with Cllrs. Allen, Bullock and Fellows present.

6.6 **Damage to Verges in Awre** – Cllr. Greening reported that she had had a meeting with Messrs. Hunt and shown them the damaged areas. They were keen not to upset local residents and had spoken to their drivers again. They also volunteered to try put right the damage done by a delivery lorry.

7. REPORT FROM COUNTY COUNCILLOR

Cllr. Boyles' report regarding the following key issues was noted:

- 7.1 **Gloucestershire County Council's Highways Portal** – recommended that the link be placed on the PC website – www.gloucestershire.gov.uk/report-it. Sections of road can be highlighted, not just potholes. The IT Department were working on providing feedback to people reporting issues.
- 7.2 **Welfare Support Scheme** - provides support to families covering such items as furniture, household goods, white goods and electricity/gas top-ups.
- 7.3 The delay to opening **Oak Quarry** had been caused by a landslip which meant that an area of concrete had to be redone.
- 7.4 Traffic lights on the A40 – he was trying to get something done about these as it had been reported that the timings were out following the recent clocks change.

8. REPORT FROM DISTRICT COUNCILLOR

Cllr. Hughes reported on the following issues:

- 8.1 A reminder to register to vote in the EU elections.
- 8.2 As this might be his last meeting, he said that it had been a real pleasure getting to know everyone and that he had learnt a lot owing to the rigorous questioning by the Chairman, Cllr. Marshall. He said that the Councillors should be proud of themselves and thanked.

9. PLANNING – FOREST OF DEAN DISTRICT COUNCIL

The following planning applications were considered:

- 9.1 **P0278/19/FUL – 15, Butlers Mead, Blakeney**
Erection of a single storey rear extension and 1.2m fence with gated access to the garage and associated works. **No objections were raised in principle**, but the Council questioned whether the fence around the garage compromises the parking arrangements by pushing the parking space out onto the turning head. Without an adequate site plan showing the boundary, it is difficult to make an assessment.
- 9.2 **P0475/19/FUL – The Cottage, Blakeney Hill, Blakeney**
Erection of a replacement dwelling and garage/workshop with associated works. Construction of new vehicular access and demolition of existing dwelling. **No objections.**
- 9.3 **P0438/19/FUL – Hickman's Court, Chicknalls Lane, Blakeney**
Conversion of detached double garage to a music studio including utility room and toilet. Erection of extension to garage to provide a single garage. **No objections.**
- 9.4 **P0434/19/COU – Sunningdale, Etloe, Blakeney**
Change of use of land to residential curtilage. **No objections.**
- 9.5 **P0136/19/FUL – Stags Horn Cottage, Blakeney Hill, Blakeney**
Erection of a two storey and single storey extension and erection of a porch to the front elevation with roof alteration to the rear elevations and parking alterations. Demolition of existing conservatory. **No objections.**
- 9.6 **P0516/19/TCA – River Court, Awre**
Remove one stem from one Beech tree and reduce on Yew tree to 7m height at River Court. **No objections.**

- 9.7 **APP/P1615/X/18/3204483 – Cliff Patch, New Road, Blakeney**
The Appeal Decision – the appeal is dismissed – **was noted**.
- 9.8 **P1371/18/FUL – Greenfields, Awre**
Erection of a two-storey garage and workshop (part retrospective). It was noted that an appeal has been lodged in respect of this application. To be discussed at the next meeting; Clerk to find out the date of the appeal hearing.

10. CORRESPONDENCE REQUIRING ACTION

The following correspondence was noted:

- 10.1 Receipt of “A new way for your highways”.
- 10.2 An e-mail from Lena Maller, Community Engagement Officer, regarding finding new premises for a community group called Men in Sheds.
- 10.3 Calor Rural Community Fund – to be borne in mind for any future projects. Clerk to check whether the fund would be available to communities with a mix of mains gas and cylinder gas.
- 10.4 GAPTC – April Sector Update and Training Course.

11. FINANCE

11.1 **It was resolved** to approve the following accounts for payment:

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
19/01	BACS	Highbury Garden & Lawn Care Services	Grass Cutting at the Cemetery (March)	LGA 1972 s.214	£420.00
19/02	BACS	GAPTC	Annual Subscription	LGA 1972 s.143	£444.79
19/03	BACS	Farm & Country Agric. Suppliers	10 x bags of Postcrete	LGA 1972 s.214	£49.56
19/04	BACS	Ursula Deighton	Re-imbusement for cash paid for installation of wooden posts £200 and purchase of x5 postcrete.	LGA 1972 s.214	£224.75
19/05	BACS	Ursula Deighton	Clerk’s pay for January - March 2019.	LGA 1972 s.112	£1,416.06
				TOTAL:	£2,555.16

Proposed by Cllr. Allen, seconded by Cllr. Greening and supported unanimously.

11.2 Payroll Service

The options detailed below were considered regarding a payroll service provider from 1st April, 2019 onwards.

- (i) PATA – monthly payroll - £7.75/per month; annual cost of £93.00.
(ii) C. M. Packham – monthly payroll – annual cost of £60.00.

Following consideration, **it was resolved** to approve Mr. Packham as the service provider.

11.3 National Salary Award

The 2019-2020 national salary award issued by NALC **was noted** which amounted to an additional £0.33 p.p.h.

11.4 Contract of Employment

Councillors confirmed their agreement to offering the Clerk a permanent contract following the completion of a three-month trial period.

11.5 End of Financial Year 2018-2019

The bank reconciliation as at 31st March, 2019 was received and it was noted that the final accounts would be prepared in time for the Annual Parish meeting.

12. CEMETERY MATTERS

Cllr. Allen reported on the following matters:

12.1 Moss clearance – this was going to be carried out as soon as possible at a cost of around £100.

12.2 A quote of £400 had been received for 2 men for 2 days to clear and level off the area at the end of the cemetery in preparation for the creation of two bays to store the spoil for the graves.

The Chairman said that a separate meeting would be arranged to agree a budget for the cemetery for the forthcoming financial year. This would be organised after the Annual Parish Council meeting.

13. HIGHWAYS

In response to a question regarding progress on the proposed traffic mirror for the junction of New Road/Clarks Lane, it was agreed to review the schedule produced by the Highways Working Group and set priorities at the next meeting.

14. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK

14.1 Japanese Knotweed - Cllr. Allen reported that there were signs of some growth; this will be monitored and treated as appropriate.

15. ITEMS FOR FUTURE MEETINGS

15.1 Allocate tasks/responsibilities to create Lead Councillor roles.

15.2 Future management of Nibley Green, etc. – map and specification required.

16. DATES OF FUTURE MEETINGS

Dates 2019	Meeting	Venue Time: 7.00 p.m.	Agenda items & Dispensation requests by:
29 th April	Annual Parish Meeting	Awre Village Hall	
20 th May	Annual Parish Council	Awre Village Hall	10 th May
17 th June	Parish Council	Awre Village Hall	7 th June
15 th July	Parish Council	Awre Village Hall	5 th July
19 th August	Parish Council	Blakeney Youth Club	9 th August
16 th September	Parish Council	T.B.C.	6 th September
21 st October	Parish Council	T.B.C.	11 th October
18 th November	Parish Council	T.B.C.	8 th November
16 th December	Parish Council	T.B.C.	6 th December

Meeting closed at 8.02 p.m.