

# Awre Parish Council & Burial Authority

Minutes of the Parish Council Meeting held on 19<sup>th</sup> August, 2019  
at the Youth Club, Blakeney at 7.00 p.m.

**PRESENT:** Cllrs. Fellows (Chairman), Bullock, Cotton, Greening and Ware.

**IN ATTENDANCE:** District Cllr. Packer, one member of the public and the Clerk.

**66. APOLOGIES FOR ABSENCE**

**It was resolved** to accept apologies from Cllr. Allen

**67. DECLARATIONS OF INTEREST**

None declared.

**68. DISPENSATIONS**

None requested.

**69. PUBLIC FORUM**

No comments received.

**70. MINUTES OF PREVIOUS MEETINGS**

**It was resolved** to adopt, as a true record, the minutes of the meeting held on 15<sup>th</sup> July, 2019.

**71. MATTERS ARISING**

The Clerk reported on the following matters:

**Lloyds Bank** – change of signatories – online form completed and ready for JG and KA to sign.

**Planning decisions for applications considered in June and July:**

P0523/19/FUL – Sunnybank – consent

P0648/19/FUL – Nibley Mill Farm – pending

P0063/19/FUL – Coach House – appeal decision circulated

P0887/19/TCA – River Court – consent

P0888/19/TCA – Meadoway – consent

P0553/19/LD1 – Severn View Farm – refused (item 74.9 refers – letter from parishioner)

F/19/00255/PRMA – Application for New Premises Licence – unable to find out status.

P0869/19/FUL – Highbury House – consent

P0421/19/LBC – Court House – consent

P0904/19/FUL – Garage site – consent

P1037/19/TCA - Orchard – consent

P1041/19/TCA – Car Park – pending (as at 12/08/2019)

**Renovation of Red Telephone Boxes** – e-mail received from West Dean Parish Council.

**‘Do Not Knock’** stickers have been received; to be distributed around the Village.

**Play Day** funded by Cllr. Boyles was a success; previously e-mailed.

**Parish Online** – Log-in details circulated.

**Defib Course** – still to do.

**72. REPORT FROM COUNTY COUNCILLOR**

Not present. The Clerk was asked to find out the scheduled start date for the School Safety Zone (SSZ).

### 73. REPORT FROM DISTRICT COUNCILLOR

District Cllr. Packer reported on the following issues:

- i) Local Plan – Issues and Options stage. Cllr. Packer to inform the Clerk as soon as this stage begins.
- ii) Scrutiny – the ‘scoping’ document should be agreed on 5<sup>th</sup> September; Cllr. Packer to forward this to the Parish Council.
- iii) Waste - Enforcement and Education. The aim was to provide better advice about what to recycle and local businesses would be checked up on. A Councillor expressed concern that if a recycling bin was full and items were left beside the bin then this is classified as fly tipping. Cllr. Packer said that she would investigate this as well as finding out what FoDDC do with the glass that it collects.

### 74. PLANNING – FOREST OF DEAN DISTRICT COUNCIL

The following Planning Applications were considered:

- 74.1 **P01047/19/FUL – The Coach House, Newnham Road, Blakeney**  
Change of use of agricultural land to an extension of existing touring caravan and camping site. Receipt of a letter to FoDDC from a Parishioner was noted. Following discussion, **it was agreed** that whilst always wishing to support local business units, the following points should be made:
- a) The landscape appraisal does not consider the visual impact on the vista from the opposite side of the valley or from the top of Blakeney Hill.
  - b) The proposed hedge needs to be planted before use commences.
  - c) The Council would like to see a condition applied to ensure that the external lighting for the site is agreed before it is installed.
- 74.2 **P1133/19/FUL – Mount Pleasant, Viney Woodside, Blakeney**  
Change of use of agricultural land to residential and erection of tractor/wood store and ancillary works. It was agreed that this is a modest development, therefore, **no objection**.
- 74.3 **P1218/19/FUL – Oakdene Cottage, Brains Green, Blakeney**  
Erection of two storey extension and garage with associated works. Demolition of existing barn and garage. **No observations or objections**.
- 74.4 **P1130/19/TCA – 3, Newnham Road, Blakeney**  
Reduce a line of trees in spread on the western side back to the perimeter fence up to a height of 6m above ground level at 3, Newnham Road. **No objection**; however, it was felt that this was a poor application since there was no information about the type of trees and no boundary line.
- 74.5 **P1141/19/TCA – 1, Brook Villas, Brook Street, Blakeney**  
Remove x2 Conifers, x1 Goat Willow tree and x1 Laurel at 1, Brook Villas. Following consideration of this application, it was agreed to pass on the comment that the Council would like FoDDC to consider the effect of removing the conifer (C2) as this is currently in a prominent position in the street scene.
- 74.6 **P1238/19/TCA – Brays Court, Woodend Lane, Awre**  
Work to x1 Ash tree at Brays Court to reduce the tree by 3m height and crown thin the tree by 30%. **No objections**.
- 74.7 **P1240/19/TCA – Mead Coach House, High Street, Blakeney**  
Remove x1 Goat Willow tree at Mead Coach House. **No objections**.

- 74.8 **P1241/19/TCA – 1, Awre Road, Blakeney**  
Removal of a line of Conifer trees, x2 additional Conifer trees and x1 Plum tree, crown lift x1 Conifer to 3m above ground level, crown lift x1 Conifer to 4m above ground level and reduce the height of x1 Bay tree by 2m at 1, Awre Road. **No objections.**
- 74.9 **P0553/19/LD1 – Severn View Farm – Noted Refused.**  
Letter received from Parishioner circulated and noted.  
Cllr. Fellows said that he would be drafting a letter to send to the FoDDC Enforcement Team to find out their stance on several issues.

## 75. CORRESPONDENCE REQUIRING ACTION

- 75.1 Speed Survey Results for Blakeney A48 – May 2019 received from PCSO Nick Jones. It was noted that the results differed from the figures obtained from the Council's own speed sign. Cllr. Ware said that he would get in touch with Nick Jones to find out some more information regarding when the data was collected etc.
- 75.2 Consultation from BT regarding removal of telephone boxes. **It was agreed** that the Clerk should notify Jennifer Jones, Planning Officer (Local Plans) of the Council's wish to adopt the telephone box behind the Post Office.
- 75.3 Request by non-resident to be buried in Blakeney cemetery where her son is buried. It was acknowledged that there is a strong enough link with Blakeney to make an exception. A plot cannot be reserved but **it was agreed** in principle that the lady in question could be buried in Blakeney.
- 75.4 Traffic speed survey Furnace Valley (Blakeney) entrance. An e-mail received detailed the concerns of residents regarding speeding traffic along New Road and the plan to carry out a speed survey to gather data. Training for this exercise was scheduled for Sunday, 1<sup>st</sup> September, 2019. Cllrs. Ware and Cotton said that they would like to be involved.
- 75.5 Local Plan 20121-2041 – Issue and Options Consultation noted; link to be circulated when available.

## 76. FINANCE

- 76.1 **It was resolved** to accept the following accounts for payment.  
Proposed: Cllr. Cotton and seconded: Cllr. Greening and supported unanimously.

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
19/25	BACS	Highbury Garden & Lawn Care Services	Grass Cutting at the Cemetery (July)	LGA 1972 s.214	£560.00
19/26	BACS	Rise & Shine Window Cleaning	Bus shelter cleaning May - August	LG(MP)A 1953 s.4(1)	£80.00
19/27	BACS	Community Heartbeat	Defibrillator Pads (incl. carriage and VAT)	Public Health Act 1936 s234	£51.60
19/28 19/29	BACS	Ursula Deighton	Clerk's pay for July, 2019 Website Hosting 26/06/19 – 25/09/2019	LGA 1972 s.112 LG(FP) 1963 s.5	£484.33 £20.30
				<b>TOTAL:</b>	<b>£1,196.23</b>

**76.2 Nature Conservation Services (NCS)**

The quotation for the following works was approved:

“Stem injecting all Japanese Knotweed regrowth located on the property, in the river and along the banks bordering the cemetery. As well as stem boring trees growing up through graves and treating any ivy growing on gravestones.” It was noted that Japanese Knotweed is growing in the wall by Colin’s Garden; Clerk to notify NCS. Proposed: Cllr. Greening and seconded: Cllr. Cotton; supported unanimously.

**76.3 Memorial for Mark Marshall**

(Councillors agreed that this item could be added as it had not been received in time to be included on the agenda proper.)

The Clerk reported that the total donations received were £465 (£195 direct to PC; £270 to funeral directors). Cllr. Fellows said that he would come up with some ideas for discussion at the next meeting.

**77. LEAD COUNCILLOR REPORTS (if any)**

- 77.1 Highways – Cllr. Bullock Cllr. Bullock reported that Brian Watkins had assured him that the funds to deal with the flooding at “Penn’s Corner” was in this year’s budget. Cllrs. Fellows and Bullock to see what need to be done regarding the hedges on Blakeney Hill.
- 77.2 Footpaths – Cllr. Ware – no report.
- 77.3 Cemetery & Grass Cutting – Cllr. Allen – not present.
- 77.4 Assets & Maintenance – Cllr. Greening said that she would find out a price for shot-blasting the telephone box at Awre. Cllr. Bullock said that he would cut back the vegetation at the bus stop on Nibley Cross.
- 77.5 Snow Warden – Cllr. Cotton – no report.
- 77.6 Amenities – noted that the defibrillator pads had been replaced.
- 77.7 Planning – Cllr. Fellows reported that he had a list of questions to ask the Enforcement Team for their views.
- 77.8 Finance – Cllr. Greening – no report.
- 77.9 Emergency Plan – Cllr. Cotton reported that he planned to go through the contact list and update where necessary.

**78. DAMAGE TO GRAVE SURROUND**

Following consultation with a local stonemason it was noted that the cost of repair to the kerb was £60 and to refix the surround was £220 + VAT. Following discussion, it was agreed to contribute £75 towards the cost of the works being undertaken as a gesture of goodwill even though the Council was not liable.

Proposed: Cllr. Greening and seconded; Cllr. Cotton and supported 4:1.

**79. ELECTRICITY SUPPLY TO TOILETS**

The Clerk reported that she had received around 200 pages of invoices and statements in the post and via e-mail from npower many of which contradicted each other resulting in a confusing situation. It was suggested that she raise a complaint.

**80. CO-OPTION TO THE COUNCIL**

Councillors were reminded that there are now three vacancies on the Council.

**81. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK**

81.1 It was noted that the Mobile Police Station would be outside Dean Mowers, High Street, Blakeney (1.00 – 1.30 p.m.) and Awre Village Hall (1.45 – 2.15 p.m.) on Sunday, 6<sup>th</sup> October, 2019.

81.2 Grass Cutting – it was agreed that for this year the grass at Nibley could be cut at a cost of £150 and Colin’s Garden for £35 and a schedule produced for 2020 season.

**82. ITEMS FOR FUTURE MEETINGS** – Key Documents/Standing Orders; model Financial Regulations had been received from NALC to be added to the review of Standing Orders; ICO – new guidance on GDPR specific to Parish Councils.

**83. DATES OF FUTURE MEETINGS** –the venue for meetings for the remainder of the year was agreed.

<b>Dates 2019</b>	<b>Meeting</b>	<b>Venue Time: 7.00 p.m.</b>	<b>Agenda items &amp; Dispensation requests by:</b>
16 <sup>th</sup> September	Parish Council	Awre Village Hall	6 <sup>th</sup> September
21 <sup>st</sup> October	Parish Council	Awre Village Hall	11 <sup>th</sup> October
18 <sup>th</sup> November	Parish Council	Awre Village Hall	8 <sup>th</sup> November
16 <sup>th</sup> December	Parish Council	Awre Village Hall	6 <sup>th</sup> December

Meeting closed at 9.00 p.m.