

Awre Parish Council & Burial Authority

Minutes of the Parish Council Meeting held on 18th November, 2019
at Awre Village Hall at 7.00 p.m.

PRESENT: Cllrs. Fellows (Chairman), Allen, Bullock, Cotton, Greening, Smith (after her co-option) and Ware.

IN ATTENDANCE: One member of the public and the Clerk.

123. APOLOGIES FOR ABSENCE

None received. The Clerk was asked to contact the County and District Councillors to request that, in future, apologies are sent in the event of non-attendance.

124. CO-OPTION TO FILL PARISH COUNCIL VACANCY

Councillors had been circulated with an e-mail from Mrs. Smith detailing why she would like to become a Councillor. **It was resolved** to co-opt Mrs. Sarah Smith to the Council. She signed the Declaration of Acceptance of Office and was given a Register of Interests form to complete by the next meeting.

125. DECLARATIONS OF INTEREST

Cllr. Bullock – item 132.2.

126. DISPENSATIONS

None.

127. PUBLIC FORUM

The Chairman welcomed Miss Jessica Johnson to the meeting as she had expressed an interest in joining the Council and so had come along to view the proceedings.

128. MINUTES OF PREVIOUS MEETINGS

It was resolved to adopt, as a true record, the minutes of the meeting held on 21st October, 2019.

129. MATTERS ARISING

The Clerk reported on the following items:

129.1 Electricity Supply – meter reading supplied to npower. It was noted that only 105 units had been used since the last reading in June, 2019.

129.2 GCC's Waterside Living document – copies requested; chased again.

129.3 Planning Decisions

P1482/19/FUL – 2, The Rudge, Blakeney Hill Road - pending consideration.

P1377/19/TPO – 1, Old station Close, Blakeney - granted permission.

P1531/19/FUL – Pitching Green Cottage, Pitching Green - Pending consideration – further information received.

P1542/19/LD1 – Lower Viney Farm Cottage, Viney Hill - Pending consideration.

P1541/19/FUL – Ivery Court, Woodend Lane, Awre, Newnham

Pending decision – amended plans circulated.

129.4 Newsletter – hoping to bring a draft to December meeting.

- 129.5 Grass Cutting Blakeney Hill** – meeting organised for Monday 25th November, (BW, RF and GB).
- 129.5 Updated Financial Regulations and Standing Orders** – circulated.
- 129.6 Remembrance Sunday** – wreath ordered and collected; Cllr. Cotton attended the service in Blakeney.
- 129.7 Furnace Valley Speed Survey** – PCSO Nick Jones had been contacted. He was going to follow this up with Sue Pritchard w/end of 16th/17th November. Cllr. Smith updated the meeting regarding this, and it was noted that the data had been lost but fortunately she had kept a copy and had now forwarded this direct to Sue Pritchard.
- 129.8 Eel Pass – Storage of Equipment** – 4 keys cut and handed over to Cllr. Ware. It was agreed that the keys should be signed for in order to keep track of them.
- 129.9 Memorial for Mark Marshall** – A quote had been received from Plantscape – 700mm x 700mm x 500mm = £99 + VAT (Reservoir 139L/compost 80L). Further quotes to be obtained.
- 129.10 Items for Future Meetings** – several items were suggested at the last meeting for future meetings, namely, declaration re. climate change, streetlighting, public toilets, grass cutting (January). The Clerk suggested that it would be helpful if Councillors could provide details of agenda items e.g., a proposal to put to Council including relevant information, costs etc.

130. REPORT FROM COUNTY COUNCILLOR

Not present.

131. REPORT FROM DISTRICT COUNCILLORS

Not present.

132. PLANNING – FOREST OF DEAN DISTRICT COUNCIL

The following planning applications were considered:

- 132.1 P1531/19/FUL – Pitching Green Cottage, Pitching Green, Blakeney**
Additional information/site plan received which indicated there was adequate parking on site. Drainage was being investigated by the Drainage Officer.
- 132.2 P1541/19/FUL – Ivery Court, Woodend Lane, Awre, Newnham**
Amended plans circulated and it was noted that there would be a condition to ensure that the ‘overlooking’ windows would be obscure glazed.
- 132.3 P1616/19/FUL – Greenfields, Awre, Newnham**
Proposed garage and workshop building (part retrospective). Following discussion, it was agreed that, although the garage should not be forward of the building line, as it is not impacting on any other properties the proposed changes are acceptable. Had this been a new application, then the Council would have wanted it to be moved back to the building line.
- 132.4 P1552/19/FUL – Little A Dean, Etloe, Blakeney**
Erection first floor extension, rear single storey extension and conversion of garage to additional living space with associated extension from garage to main dwelling. After due consideration, the Council wished to find out whether this application, if approved, would extinguish the previous consent?

- 132.5 **P1676/19/FUL – Marwynn, Brains Green, Blakeney**
Erection of a two-storey extension, first floor extension including balcony and removal of flat roof and replace with new pitched roof and associated works. Following consideration, the Council concluded that there may be an ‘overlooking’ issue from the balcony into a private garden space. This observation to be passed to the Case Officer.
- 132.6 **P1721/19/FUL – Kootenay, Newnham Road, Blakeney**
Erection of single storey extension to provide attached garage and garden room including roof terrace over garage with associated works.
No observations or objections.
- 132.7 **P0104/19/DISCON – Chapel House, Brains Green, Blakeney**
Discharge of condition 08 (external lighting scheme) of planning permission P0006/18/FUL. Noted.
- 132.8 **P1577/19/FUL – 2, The Rocks, Brains Green, Blakeney**
Raising of roof height to create the addition of a first floor and reconstruction of original single storey extension with balcony over (fire damaged).
Installation of air source heat pump with associated works. To be considered at the next meeting.

133. CORRESPONDENCE REQUIRING ACTION

- 133.1 Defibrillator Training – Community Heartbeat – information circulated.
Cost £175 plus VAT for a 2-hour session; maximum 50 attendees.
It was agreed to revisit this in the Spring.
- 133.2 Parish Online – to provide feedback regarding the best time to run the proposed training session on 3rd December – feedback anytime.
- 133.3 GAPTC/NALC – subscription rate 2020/21 – noted.
- 133.4 Ownership of Blakeney Weir – following discussion, Cllr. Fellows said that he would respond and notify them that Cllrs. Bullock and Ware would attend a meeting on behalf of the Parish Council and report back.
- 133.5 Gateways into the Forest of Dean – **it was agreed** that the Clerk should write to request more information regarding what type of support is expected and where will the ‘gateways’ be placed?
- 133.6 Land Drainage – Blakeney – correspondence had been received from the Assistant Flood Risk Engineer. **It was agreed** that the District Council should visit the site to assess the problem/risk.
- 133.7 Severn Way Footpath – correspondence received was noted and **it was agreed** to forward the e-mail to Jeff Wheeler. It was also noted that the Parish Council’s understanding was that the Severn Way footpath is in fact on the other side of the River Severn.

134. FINANCE

134.1 **It was resolved** to approve the following accounts for payment.

Proposed: Cllr. Cotton; seconded: Cllr. Greening and supported unanimously.

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
19/42	BACS	Highbury Garden & Lawn Care Services	Grass Cutting at the Cemetery (October)	LGA 1972 s.214	£410.00
19/43	BACS	Ursula Deighton	Clerk's pay October 2019	LGA 1972 s.112	£484.33
19/44	001225	RBL poppy Appeal	Poppy Wreath		£25.00
19/45	BACS	Ursula Deighton	5 mths Microsoft 365 subs		£56.40
				TOTAL:	£975.73

135. LEAD COUNCILLOR REPORTS

135.1 Highways – Cllr. Bullock reported that work at Penns Corner was imminent. Cllr. Cotton mentioned that a lot of the drains were blocked with dead leaves.

135.2 Footpaths – Cllr. Ware – no report.

135.3 Cemetery & Grass Cutting – Cllr. Allen – no report.

135.4 Assets & Maintenance – Cllrs. Greening and Ware – no report.

135.5 Snow Warden – Cllr. Cotton asked the Clerk to check on the whereabouts of the Council's gritter.

135.6 Amenities (including Toilets – Cllr. Fellows and Defibrillators – Cllr. Allen). The Chairman asked Cllr. Ware to make sure the Council knows who has keys to the toilet block.

135.7 Planning – Cllr. Fellows – no report.

135.8 Finance – Cllr. Greening – no report.

135.9 Emergency Plan – Cllr. Cotton reported that the District Council would be providing a standard template for Parish Councils to use for their emergency plans which should then be sent to the District Council to implement. It was noted that, if required, sandbags would not be available from District.

136. DRAFT BUDGET – 2020/21

The first draft of the budget for 2020/21 was considered. The following points were noted:

136.1 The income from the cemetery for 2019/20 would be ring-fenced to contribute to the cost of cemetery maintenance for 2020/21 and this principle would be applied to future budgets.

136.2 No allowance for income for the cemetery would be made for 2020/21 and future years as this income is unpredictable and could lead to a budget shortfall.

136.3 Cllr. Greening had provided an estimation of the costs of materials for the renovation on the telephone box at Awre which equated to £493.20 + VAT.

Second draft of the budget to be presented to the December meeting of the Council.

137. PARISH AND TOWN COUNCILS MEETING

Cllrs. Greening and Cotton attended this meeting which was held on 24th October, 2019. The following subjects were covered at the meeting:

- i) Disappointingly, the representatives from GCC and Fastershire did not turn up to the meeting. It was expected that an explanation would have been provided regarding how the funds received had been spent on this project.
- ii) The new cables connect to hubs rather than residences. A central Government grant aims to install cabling from the boxes to local businesses.
- iii) Bus routes are an area of concern and were being discussed at a meeting tonight.

138. DECREASING SPEED: INCREASING ROAD SAFETY

Due to the atrocious weather conditions, Cllr. Smith was unable to attend this event which took place on 14th November, 2019.

139. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK

139.1 The recent e-mail from a resident regarding LEL Scaffolding following a site visit by the Senior Planning Enforcement Officer was noted.

139.2 The Clerk had received a telephone call from a resident regarding the two pathways that follow the barn at Nibley. Cllr. Fellows confirmed that this issue was already on his list of items to discuss with Brian Watkins at the end of the month.

140. ITEMS FOR FUTURE MEETINGS

141. DATES OF FUTURE MEETINGS

Dates 2019/2020	Meeting	Venue Time: 7.00 p.m.	Agenda items & Dispensation requests by:
16 th December	Parish Council	Awre Village Hall	6 th December
20 th January	Parish Council	AVH – t.b.c.	10 th January
17 th February	Parish Council	BYC – t.b.c.	7 th February
16 th March	Parish Council	AVH – t.b.c.	6 th March
20 th April	Parish Council	AVH – t.b.c.	10 th April
April	Annual Parish Meeting	t.b.c	n/a
18 th May	Annual Parish Council	AVH – t.b.c.	8 th May
15 th June	Parish Council	AVH – t.b.c	5 th June
20 th July	Parish Council	AVH – t.b.c	10 th July
17 th August	Parish Council	BYC – t.b.c	7 th August

Meeting concluded at 8.35 p.m.