

Awre Parish Council & Burial Authority

Minutes of the virtual Parish Council Meeting held on 15th June, 2020
at 7.00 p.m.

PRESENT: Cllrs. Fellows (Chairman), Allen, Bullock, Cotton, Greening, Johnson and Ware.

IN ATTENDANCE: County/District Cllr. Boyles, District Cllr. Packer and the Clerk.

19. APOLOGIES

It was resolved to accept apologies for absence from Cllrs. Muldrew and Smith.

20. DECLARATIONS OF INTEREST

Cllr. Johnson – item 27.1 – planning application P0053/20/DISCON.

21. DISPENSATIONS

None.

22. PUBLIC FORUM

No members of the public had requested to attend the meeting.

23. MINUTES OF PREVIOUS MEETING

It was resolved to adopt, as a true record, the minutes for the Parish Council meeting held on 18th May, 2020.

24. MATTERS ARISING

The Clerk's report circulated to all Councillors was noted, including:

- 24.1 An update regarding planning decisions.
- 24.2 Insurance Renewal - confirmed that the lych gate at the cemetery is included under the heading of 'street furniture'. Three-year long-term agreement now entered into.
- 24.3 Highways –Brian Watkins had been contacted re. white lines and overgrown hedge.
- 24.4 Amenities – water meter reading carried out and there is not a lot of change between the last one and this. However, it was noted that this will change as Will Hale will be collecting water for watering the planters.
- 24.5 Internal Audit – concluded.
- 24.6 External Audit - papers prepared for June meeting (Item 29.2).

25. REPORT FROM COUNTY COUNCILLOR

Cllrs. noted receipt of a report from the County Councillor which was circulated prior to the meeting. The following points were highlighted:

- 25.1 Cllr. Boyles encouraged Councillors to report to Brian Watkins, via the Clerk, any road defects as the current schedule was running at a 10-day lead time instead of 28.
- 25.2 COVID-19 test site in Cinderford (13th – 17th June) – to test deployment ability regarding the mechanism for testing and locations.
- 25.3 Green Travel plans for the County/District.

26. REPORTS FROM DISTRICT COUNCILLORS

A report from District Councillor Packer which had been circulated prior to the meeting was noted and in particular:

26.1 It was hoped that all FoDDC meetings would be virtual soon following more testing.

26.2 A copy of the draft Local Plan would be forwarded to the Clerk to be passed on to Councillors.

27. PLANNING – FOREST OF DEAN DISTRICT COUNCIL

To consider the following Planning Applications received:

27.1 P0053/20/DISCON – Barn at Nibley Mill Farm, Nibley Hill, Blakeney
Discharge of conditions 03 (land contamination) and 11 (drainage) of planning permission P1782/19/FUL. **No observations or objections.**

27.2 P0665/20/FUL & P0666/20/LBC – Stretfield, Newnham Road, Blakeney
Replacement of existing summerhouse and erection of partition within first floor to form bathroom. **No observations or objections.**

27.3 P0055/20/DISCON – 2, The Rudge, Blakeney Hill Road, Blakeney
Discharge of condition 06 (retaining wall details) of planning permission P1482/19/FUL. **No observations or objections.**

28. CORRESPONDENCE REQUIRING ACTION

28.1 Stone Stiles

An e-mail from residents complaining about the removal of two stone stiles was discussed. It was agreed to refer the matter to Jeff Wheeler, PROW Officer, and ask for his opinion/advice.

29. FINANCE

29.1 It was resolved to authorise the following accounts for payment.

Proposed: Cllr. Cotton, seconded: Cllr. Allen and supported unanimously.

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
20/11	BACS	Mrs. S. Fowler	Carrying out Internal Audit	LGA 1972 s.111	£75.00
20/12	BACS	Came & Company	Annual Insurance	LGA 1972 s.111	£893.82
20/13	BACS	Plantscape Ltd.	Flower Planters	Highways Act 1980 s.96	£924.00
20/14	BACS	Ursula Deighton	Clerk's Pay April	LGA 1972 s.112	£484.33
20/15	BACS	Ursula Deighton	Microsoft 365 Subs for May Mileage 32 miles return x2. Papers to Internal Auditor	LGA 1972 s.112	£11.28 £28.80
20/16	BACS	Highbury Garden and Lawn Care Services	Cutting grass at the Cemetery	LGA 1972 s.214	£550.00
20/17	BACS	DT Grass Cutting Services	Cutting grass at Collins Garden x 2 cuts	LGA 1972 s.214	£70.00
				TOTAL:	£3,036.43

29.2 Annual Audit – 2019/2020

29.2.a **It was resolved** to approve the Annual Internal Audit Report.

- 29.2.b **It was resolved** to approve the Annual Governance Statement (Section 1) and that the Chairman and Clerk/RFO sign this document.
- 29.2.c **It was resolved** that the Chairman sign the Accounting Statements (Section 2).
- 29.2.d **It was resolved** that the Certificate of Exemption be signed by the Chairman and Clerk/RFO.

30. LEAD COUNCILLOR REPORTS

- 30.1 Highways** – Cllr. Bullock reported that Highways had been carrying out some drainage work and repairing potholes. He expressed concern regarding the bumps left in the road through the village where the gas works had been carried out.
- 30.2 Cemetery & Grass Cutting** – Cllr. Allen said that he would be meeting with the contractor to talk about the removal of the ivy and dead tree.
- 30.3 Snow Warden** – Cllr. Cotton thought that the signs could be removed from outside the toilet building as it was no longer in use. He also suggested that perhaps the Council's winter salt allowance could be stored in the building.
- 30.4 Amenities** – Cllr. Fellows reported that he had inspected the toilet building. He said that he would bring a specification to the next meeting regarding work that needed to be carried out to tidy up the building and provide an organised storage space for the Eel Pass volunteers' equipment.
- 30.5 Planning** – it was noted that currently there is a delay at FoDDC regarding processing applications.

31. BT PAYPHONE

It was noted that as of 8th June, ownership of the telephone box behind the Post Office had passed to the Parish Council. Following discussion, the following actions were agreed:

- 31.1** Clerk to ask Councillors for any ideas regarding future use of this box and the others that the Council owns. Item for discussion at the July meeting.
- 31.2** Cllr. Fellows to put together an application for submission to FoDDC regarding renovation of the telephone box at Awre.

32. A48 – SPEED OF TRAFFIC

Cllr. Ware informed the meeting about correspondence with Nick Jones, local PCSO, following a complaint about speeding on the A48 through Blakeney. Data had been passed to the Road Safety Department (RSD). Cllr. Ware to follow up regarding the RSD's threshold for undertaking a speed survey.

33. MINOR MATTERS INCLUDING ITEMS RECEIVED BY THE CLERK

- 33.1** An e-mail had been received from a parishioner regarding the need to sweep some of the roads in the Parish. It was acknowledged that some had already been done, however, it was agreed that the Clerk should contact Brian Watkins.

34. ITEMS FOR FUTURE MEETINGS

- July – Arrange review of the Council's Policy Documents – Clerk to ensure that these are up to date.
- July – Consultation re. LGA Model Code of Conduct – deadline 17th August, 2020.

35. DATES OF FUTURE MEETINGS

It was resolved that until further notice, (i.e., a change in Government advice and guidance from the Local Government Association) all Parish Council meetings will be held via the medium of Zoom.

Dates 2020	Meeting	Venue Time: 7.00 p.m.	Agenda items & Dispensation requests by:
20 th July	Parish Council	t.b.a	10 th July
17 th August	Parish Council	t.b.a	7 th August
21 st September	Parish Council	t.b.a	11 th September
19 th October	Parish Council	t.b.a	9 th October
16 th November	Parish Council	t.b.a	6 th November
21 st December	Parish Council	t.b.a	11 th December

Meeting closed at 8.05 p.m.