

Awre Parish Council & Burial Authority

Minutes of the Parish Council Meeting held on 17th May, 2021
at 7.00 p.m.

PRESENT: Cllrs. Cotton (Chairman), Bullock, Fellows, Greening (8.05 p.m), Johnson, Muldrew and Smith.

IN ATTENDANCE: County Cllr. Hoyland, one member of public and the Clerk.

13. APOLOGIES

Apologies for absence received from Cllrs. Greening and District Cllrs. Boyles and Packer were accepted.

The Chairman notified the meeting that Cllr. Ware had tendered his resignation from the Council with immediate effect.

14. DECLARATIONS OF INTEREST

None.

15. DISPENSATIONS

None requested.

16. PUBLIC FORUM

One member of the public present to observe the meeting.

17. MINUTES OF PREVIOUS MEETING

It was resolved to adopt the minutes for the Parish Council meeting held on 19th April, 2021.

18. MATTERS ARISING

The Clerk's report circulated to all Councillors prior to the meeting was noted.

19. REPORT FROM COUNTY COUNCILLOR

Cllr. Hoyland said that she was keen to work with the Council and welcomed any questions or suggestions regarding anything she could do to help. When she mentioned that she was due to meet with the Highways Manager, Brian Watkins, on Friday she was asked to find out when the visibility cuts would be carried out?

20. REPORT FROM DISTRICT COUNCILLORS

Not present.

21. PLANNING – FOREST OF DEAN DISTRICT COUNCIL

The following Planning Applications received were considered:

21.1 P0769/21/FUL – Chandlers, Etloe, Blakeney

Erection of a single storey side extension. Demolition of existing conservatory. **No observations or objections.**

21.2 P0037/21/DISCON – Greenfields, Awre

Discharge of Condition 03 (Surface Water Drainage Scheme) and 11 (Hard and Soft Landscaping) of planning permission P0746/18/FUL.

No observations or objections.

21.3 Appeal Ref: APP/P1615/W/20/3260350 - Land at Cliff Patch, New Road, Blakeney – It was noted that the appeal had been dismissed.

21.4 White Birch Manor – the Council considered what action to take in response to this property being booked as a wedding venue and agreed to write an informal letter to the owners.

22. CORRESPONDENCE REQUIRING ACTION

22.1 Parking in Blakeney – a message received from a resident regarding this issue was discussed. It was agreed that there was nothing the Parish Council could do regarding this as it did not have the means to provide additional parking in the village. It was noted that the FoDDC car park situated in Butlers Mead provided 20 spaces which was more than most local villages. Cllr. Smith suggested that perhaps Highways could provide a 'Parking' sign to direct motorists to the FoDDC car park.

22.2 Public Footpath Awre 30 (DAW30) – Councillors considered correspondence/ photographs received regarding this footpath. In conclusion, the Council supported the Public Rights of Way Officer's deliberations on this matter.

22.3 Request for the Installation of a Mini Cremation Book to the Middle of an Existing Grave – the details circulated with the agenda showed an 18" x 18" headstone to be placed in the middle of the existing grave. It was felt that this was not an appropriate addition to the grave as there is already a headstone there. However, it was agreed to allow a flat memorial to be placed on the grave.

It was agreed to review that the rules for the Cemetery to make it clearer what can and cannot be placed on graves as maintenance for the contractors was often a difficult task.

22.4 Request to Move a Rubbish Bin – Councillors considered a request made by a resident to Cllr. Smith to re-site the rubbish bin from by the Post Office onto the green behind the Post Office. It was agreed that the bin should remain in its existing location and noted that the permission of FoDDC/Highways may be required to move bins.

The possibility of locating a dog waste bin on the green behind the Post Office to be brought back to the next meeting.

23. FINANCE

23.1 It was resolved to authorise the following accounts for payment apart from 21/01 until the Clerk has confirmed the number of hedge cuts detailed on the invoice. Proposed by Cllr. Fellows, seconded by Cllr. Muldrew and supported unanimously.

| Inv. Ref. | Chq. No./ BACS | Payee | Purpose | Auth | Amount |
|-----------|----------------|--------------------------------------|--|---------------------|------------------|
| 21/01 | BACS | Highbury Garden & Lawn Care Services | Grass Cutting at the Cemetery (April) | LGA 1972 s.214 | £550.00 |
| 21/02 | BACS | Rise & Shine Window Cleaning | October 2020 – April 2021 | LG(MP)A 1953 s.4(1) | £140.00 |
| 21/03 | BACS | Came & Company | Annual Insurance | LGA 1972 s.111 | £919.13 |
| 21/04 | BACS | Ursula Deighton | Re-imbursement for payment of green waste licence for Cemetery | LGA 1972 s.112 | £42.00 |
| 21/05 | BACS | Ursula Deighton | Clerk's pay for April | LGA 1972 s.112 | £497.62 |
| 21/06 | BACS | C M Packham | PAYE Administration | LGA 1972 s.112 | £60.00 |
| 21/07 | BACS | D.T. Gardening Services | 3 x Grass Cuts to village greens in Blakeney | LGA 1972 s.214 | £105.00 |
| | | | | TOTAL: | £2,313.75 |

23.2 Budget 2021/2022

The updated Budget for 2021/2022 following the year end was accepted.

23.3 Flower Tubs

The costs associated with replacement of one of the two barrels either side of the bench in Blakeney was approved as detailed below:

| | |
|--|----------------|
| Replacement barrel | £ 35.00 |
| 2 x 70L Peat Free Compost | £ 19.98 |
| 16 x plants @ £4.50 | £ 72.00 |
| Allowance for top-up plants if needed @ £20/barrel | £ 40.00 |
| Total Cost (maximum): | <u>£166.98</u> |

Proposed by Cllr. Fellows and seconded by Cllr. Smith and supported unanimously.

24. ACCESS TO TOILETS

The Council's access to the toilets in Blakeney has recently been blocked by the new owners of The Kings Head, Blakeney. It was noted that the Clerk had contacted FoDDC for advice regarding the various easements referred to in the title deeds. The Estates Department had been contacted regarding restoring access as soon as possible.

25. EXTERNAL WORKS – 2021/2022

Councillors considered a timetable for the following works and identified who will action:

25.1 Repair/replacement of the bench on Millend – deferred to the next meeting.

25.2 Renovation of the benches in Blakeney and Awre.

The cost of £120 to renovate the bench on the village green at Awre was **approved**. Proposed: Cllr. Cotton; seconded: Cllr. Johnson.

It was agreed to renovate this bench first and then renovate the Blakeney bench afterwards.

25.3 Installation of Mark's memorial bench on the village green behind the Post Office. Position to be notified to the Clerk and a quote obtained for a concrete base to be created for the bench to be bolted to. A plaque would also be made for the bench.

25.4 Renovation/future use of the Council's telephone boxes.

25.4.1 Cllr. Greening confirmed that it was planned to sandblast and repaint the telephone box at Awre and it was agreed to see how this process works before renovating the rest of the Council's telephone boxes.

25.4.2 With regard to the future use of the boxes, Cllr. Smith mentioned that West Dean Parish Council was working with 'Canopy' and it was noted that Newnham were undertaking a box renovation project. Cllr. Johnson said that she would do some research regarding this.

26. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK

None.

27. ITEMS FOR FUTURE MEETINGS

Quote for replacement locks for toilet block.

Electricity contract for the toilets.

Proposal re. wildflower areas.

Cemetery rules and regulations.

28. DATES OF FUTURE MEETINGS

| Dates 2020/2021 | Meeting | Venue Time: 7.00 p.m. | Agenda items & Dispensation requests by: |
|--|-----------------------|--------------------------|--|
| To be agreed | Annual Parish Meeting | t.b.a. | |
| 21 st June | Parish Council | Awre Village Hall | 11 th June |
| 19 th July | Parish Council | Awre Village Hall | 9 th July |
| 16 th August | Parish Council | t.b.a. | 6 th August |
| 20 th September | Parish Council | t.b.a. | 10 th September |
| 18 th October | Parish Council | t.b.a. | 8 th October |
| 15 th November | Parish Council | t.b.a. | 5 th November |
| 13 th or 20 th Dec | Parish Council | t.b.a. | 3 rd or 10 th December |

Meeting closed at 8.25 p.m.