

Awre Parish Council & Burial Authority

Minutes of the Parish Council Meeting held on 21st June, 2021
at 7.00 p.m.

PRESENT: Cllrs. Cotton (Chairman), Bullock, Fellows, Greening, Johnson and Muldrew.

IN ATTENDANCE: County Cllr. Hoyland, District Cllr. Packer and the Clerk.

29. APOLOGIES

Apologies for absence received from Cllr. Smith and District Cllr. Boyles were accepted.

30. DECLARATIONS OF INTEREST

Item 42 – Cllr. Cotton. It was agreed that the Vice Chairman would chair this item.

31. DISPENSATIONS

Cllr. Cotton to provide a local overview for item 42 – agreed.

32. PUBLIC FORUM

No members of the public present.

33. MINUTES OF PREVIOUS MEETING

It was resolved to adopt the minutes of the following meetings:

33.1 Annual Parish Council meeting held on 17th May, 2021.

33.2 Parish Council meeting held on 17th May, 2021.

34. MATTERS ARISING

The Clerk's report circulated to all Councillors prior to the meeting was noted.

35. REPORT FROM COUNTY COUNCILLOR

In addition to her report which was circulated to Councillors prior to the meeting, Cllr. Hoyland mentioned that there would be a road closure, starting the first week in September, to enable repairs to be undertaken on the bridge at Soudley. The road could be closed for up to a month. She was asked to check whether there would be access to pedestrians and cyclists.

Cllr. Hoyland also informed the Council that she would be meeting with the PROW Officer, Jeff Wheeler, to look at a number of footpath issues that have arisen, e.g., item 38.3 refers. With reference to this item, where a resident was complaining about a blocked footpath, it was noted that the landowner was entitled to block the access as it is not the legal right of way which was blocked many years ago. Cllr. Hoyland was also asked to raise with Jeff Wheeler, the tall grass around the peninsula at Awre which is making the footpath impassable.

36. REPORT FROM DISTRICT COUNCILLOR

Cllr. Packer's report was circulated prior to the meeting. In addition, she reported that the District Council is trialling a number of pilot sites across the district, by not cutting the grass as it was felt that this may be beneficial to wildlife. Details to be forwarded to the Clerk.

Cllr. Cotton mentioned that the availability of recycling aluminium wasn't included in the leaflet sent to all households and it was noted that the decision to offer this facility was made too late for the printing schedule. Cllr. Greening suggested that perhaps a sticker could be produced and added to all bins to inform residents. Cllr. Packer said that she would take this suggestion back to District Council. She was also asked to find out about the missed collections while the roads to Awre were closed for re-surfacing.

37. PLANNING – FOREST OF DEAN DISTRICT COUNCIL

The following Planning Applications received were considered:

37.1 P0057/21/DISCON – The Coach House, Newnham Road, Blakeney

Discharge of conditions 06 (Details of surfacing and tree planting for western field), 08 (Details of Bat and Bird boxes to discharge the biodiversity enhancement condition) and 09 (Surface Water Drainage report and details) relating to planning permission P1633/20/FUL. **No observations or objections.**

37.2 P0053/21/DISCON – White Birch Manor, Branches Road, Awre

Discharge of Condition 03 (fenestration, door and external material details) relating to Planning Permission P1304/20/FUL. **No observations or objections.**

37.3 P0906/21/LD1 - Little Hagloe Barn, Etloe, Blakeney

Application under section 191 to establish the existing and continued use of our property as a single dwelling under the C3 use class and to extinguish the B1 element as defined in the planning condition accompanying the approved planning application P0607/07/FUL. **No observations or objections.**

37.4 P0945/21/FUL & P0977/21/LBC – The Kings Head, High Street, Blakeney

Conversion of Grade 2 former public house to 2 no. commercial units and 5 no. residential flats.

Councillors considered this application at length and noted the numerous objections sent to the Council just prior to the meeting. The main points to note were as follows:

- i) More information is required regarding the use of the commercial space, e.g., ventilation/bins.
- ii) No information provided regarding financial viability.
- iii) It is a listed building yet there is no detailed information about the planned building works.
- iv) A preliminary ecological assessment is required.
- v) The property is in Flood Zone 3.
- vi) The egress routes for the various flats/businesses are required.
- vii) The red line on the planning application is not the same as the title deeds and impedes on to Highways owned land.
- viii) On site parking should show the planned entry and exit routes.
- ix) Amenity space?

Cllr. Fellows to draft a response to FoDDC regarding the Council's concerns and forward to the Clerk.

It was noted that one resident had asked whether the Parish Council would consider nominating The Kings Head as an Asset of Community Value. This could not be discussed as it was not a formal agenda item. Clerk to draft a response and circulate to Councillors for approval.

37.5 P0066/21/DISCON - Millend House (also known as 1, Mill End House), Millend, Blakeney. Discharge of condition 06 (Ecological Report) relating to P2023/20/FUL. **No observations or objections.**

37.6 P1111/21/TCA – Trees opposite Church Cottage, Awre
3 x Lime trees – crown lift to 6 metres. 1 x small, dead Leylandii – remove. Apart from requesting that the proposed works be carried out after the nesting season, **no observations or objections** were raised.

37.7 P1036/21/FUL – Rose Cottage, Upper Etloe, Nr. Blakeney
Erection of a two-storey extension. **No observations or objections.**

37.8 White Birch Manor – Wedding Functions
Following discussion, it was agreed to invite the owners along to a meeting to discuss this issue.

38. CORRESPONDENCE REQUIRING ACTION

38.1 Blakeney Play Equipment Group – it was agreed that consideration would be given to a request for funding once this has been received including details of the proposed equipment.

38.2 Ash Dieback Project, replanting scheme –correspondence regarding this scheme was considered and it was agreed to find out whether the Council could receive hedgerow whips for the cemetery hedge.

38.3 Blocking of Footpath – already dealt with under item 35.

38.4 Fundraising Cycle from Blakeney, Gloucestershire to Blakeney, Norfolk – it was agreed meet with the cyclists on Sunday, 27th June to give them a Forest of Dean calendar and Duck Race poster to present to their Parish Council. Clerk to confirm time and location and contact The Review regarding a possible photo opportunity.

38.5 Safety Concerns re. Blocking of a Footpath – Council noted the e-mail sent to Highways regarding the blocking of a footway by the new owners of the Kings Head and it was agreed to contact Brian Watkins regarding this too.

38.6 A48 Junction Etloe to Viney Hill – correspondence sent to Highways England regarding this junction was noted. It was suggested that the link to GCC's 'Report It' page be added to the Council's Facebook page.

38.7 Overgrown Grass – an e-mail regarding overgrown grass over the pavement from Moorfield Avenue to the British Legion and overhanging briars, was noted. Clerk to pass details to Highways.

39. FINANCE

39.1 It was resolved to authorise the following accounts for payment. Proposed by Cllr. Muldrew, seconded by Cllr. Greening and supported unanimously.

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
21/08	BACS	Highbury Garden & Lawn Care Services	Grass Cutting at the Cemetery – 17/05/21 & 08/06/2021	LGA 1972 s.214	£480.00
21/09	BACS	Ursula Deighton	Clerk's pay for May	LGA 1972 s.112(2)	£497.62
21/10	BACS	GAPTC	Being a Better Councillor training – Cllr. Johnson	LGA 1972 s.111	£25.00
21/11	BACS	E-on Next	Electricity Supply	Public Health Act 1936 s.87	£35.57
21/12	BACS	Mrs. S. Fowler	Internal Audit	LGA 1972 s.111	£75.00
				TOTAL:	£1,113.19

39.2 Annual Audit – 2020/2021

39.2(a) Internal Audit Report

Following consideration, **it was resolved to approve** the Annual Internal Audit Report.

Proposed: Cllr. Fellows. Seconded: Cllr. Johnson.

39.2(b) Annual Governance Statement

Following review, the Annual Governance Statement (Section 1) **was approved** and signed by the Chairman and Clerk/RFO.

Proposed: Cllr. Fellows. Seconded: Cllr. Muldrew.

39.2(c) Accounting Statements

Following review, the Accounting Statements (Section 2) **were approved** and signed by the Chairman.

Proposed: Cllr. Fellows. Seconded: Cllr. Muldrew.

39.2(d) Certificate of Exemption

The Council certified that during the financial year 2020/21, the higher of the authority's gross income for the year or gross annual expenditure for the year did not exceed £25,000. Therefore, **it was resolved** that the Certificate of Exemption be signed by the Chairman and Clerk/RFO.

Proposed: Cllr. Johnson. Seconded: Cllr. Fellows.

40. LEAD COUNCILLOR REPORTS

- 40.1 Highways – it was agreed to organise a meeting with Brian Watkins to re-highlight some serious highways issues that need addressing.
- 40.2 Assets & Maintenance – Cllr. Greening reported that renovation of the bench on the green at Awre was underway. The bench frame had been painted and the wood for the seat would be oiled prior to re-installation.
- 40.3 Amenities (Toilets & Defibrillators) – Cllr. Fellows reported that a response was awaited from the FoDDC legal team regarding the blocking of access to the toilet building.

40.4 Parish Council Land – Cllr. Greening asked whether the ‘political’ sign adjacent to the green at Nibley, was on Parish Council land or Highways?

41. TRAFFIC SAFETY SYSTEM

It was noted that the Clerk had received the cabling etc. required to download data from the traffic monitoring equipment owned by the Council. Cllr. Fellows thought that it was possible to download data via Bluetooth. Clerk to investigate.

42. CAR PARK SIGN

It was agreed to approach Highways regarding the erection of a ‘car park’ sign to direct motorists to the FoDDC car park in Butlers Mead as suggested at the last meeting.

43. SCRAPYARD AT CLARKS LANE

It was agreed that since the landowner had not made any attempts to tidy the site or change the operating hours to comply with existing planning approval, representation must now be made to the FoDDC Enforcement Team.

44. DOG WASTE BINS

Defer to next meeting.

45. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK

45.1 It was suggested that the Council invite the Superintendent for the FoD area to attend a meeting to talk about what the priorities are for our community.

45.2 Defibrillator training to be reorganised.

45.3 Parish walkabout to be organised.

46. ITEMS FOR FUTURE MEETINGS

Quote for replacement locks for toilet block.

Electricity contract for the toilets.

Proposal re. wildflower areas.

Cemetery Rules.

47. DATES OF FUTURE MEETINGS

Dates 2020/2021	Meeting	Venue Time: 7.00 p.m.	Agenda items & Dispensation requests by:
To be agreed	Annual Parish Meeting	t.b.a.	
19 th July	Parish Council	Awre Village Hall	9 th July
16 th August	Parish Council	t.b.a.	6 th August
20 th September	Parish Council	t.b.a.	10 th September
18 th October	Parish Council	t.b.a.	8 th October
15 th November	Parish Council	t.b.a.	5 th November
13 th or 20 th Dec	Parish Council	t.b.a.	3 rd or 10 th December

Meeting closed at 8.50 p.m.