

# Awre Parish Council & Burial Authority

Clerk: Ursula Deighton  
Address: Purlieu Farm, The Purlieu, Blakeney, Gloucestershire, GL15 4LW  
Telephone: 01594 516518  
E-mail: clerk@awre-parish-council.org.uk

To: All Members of the Public

You are invited to attend the Parish Council meeting to be held at 7.00 p.m. on Monday, 15<sup>th</sup> April, 2024 at Awre Village Hall for the transaction of business on the following agenda.



Ursula Deighton,  
Clerk to Awre Parish Council  
9th April, 2024

## **A G E N D A**

**205. APOLOGIES**

To receive apologies for absence.

**206. DECLARATIONS OF INTEREST**

To receive declarations of interest from members in matters on this agenda or arising during the meeting.

**207. DISPENSATIONS**

To consider requests from members for dispensation to speak on a matter in which they have an interest.

**208. PUBLIC FORUM**

Members of the public are invited to make comments or raise issues.

**209. MINUTES OF PREVIOUS MEETING**

To consider the adoption of the minutes for the Parish Council meeting held on 18<sup>th</sup> March, 2024. (As circulated)

**210. MATTERS ARISING**

To receive information from the Clerk relating to any matters arising from the minutes of the last meeting.

**211. REPORT FROM COUNTY COUNCILLOR**

To receive a report from the County Councillor.

**212. REPORTS FROM DISTRICT COUNCILLORS**

To receive reports from the District Councillors.

**213. PLANNING – FOREST OF DEAN DISTRICT COUNCIL**

No planning applications received.

**214. CO-OPTION TO THE PARISH COUNCIL**

To consider the co-option of Liz Willows to the Parish Council.

**215. CORRESPONDENCE REQUIRING ACTION**

**215.1 Glyncbrook – Parish Council Consultation** – as discussed at the last meeting to consider whether to respond as a Council.

**215.2 Severn Areas Rescue Association Abseil** – to receive a request to publicise this fundraising event.

**216. FINANCE**

**216.1** To approve the following accounts for payment:

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
24/01	BACS	M E Services	Fortnightly collection from dog waste bins.	Litter Act 1983, ss. 5,6	£45.50
24/02	BACS	Ursula Deighton	Clerk's Pay March	LGA 1972 s.112	£580.15
24/03	BACS	Ursula Deighton	Reimbursement for Garden Waste Licence (Cemetery)	LGA 1972 s.112	£55.00
24/04	BACS	C M Packham	Payroll Services	LGA 1972 s.112	£60.00
24/05	BACS	WaterPlus	Water supply to toilets 04/01 – 14/03/2024	Public Health Act 1963 s.73 s.142	£32.99
24/06	BACS	GAPTC	Annual Membership Subs	LGA 1972 s.143	£478.46
24/07	BACS	Greenways Ground Mtnc.	Grass cut cemetery, bus stops and PO green.	LGA 1972 s.214	£197.50
				<b>TOTAL:</b>	<b>£1,449.60</b>

**216.2 Financial Checks for Q4** – Cllrs. Greening and Cotton

**216.3 End of Financial Year 2023-2024**

To receive the figures for the year ended 31<sup>st</sup> March, 2024.

**216.4 Final Accounts 2023-2024**

To receive and approve the final accounts for 2023/2024.

**216.5 Internal Auditor**

To approve the appointment of Mrs. Fowler as Internal Auditor, as in previous years, to carry out the audit of the Parish Council's financial procedures and controls.

**217. AFFORDABLE HOUSING** – Cllr. Fellows

To receive an update following the recent consultation event.

**218. MOTOCROSS MEETING** – Cllr. Cotton

To receive an update following the recent meeting.

**219. VILLAGE HANDYPERSON**

To consider a draft job specification and advert for this position.

**220. NEW ROAD TELEPHONE BOX** – Cllr. Cotton

To receive an update on progress if available.

**221. BIODIVERSITY ACTION PLAN – Cllr. Hoyland**

To receive an update following the working group’s meeting on 8<sup>th</sup> April, 2024.

**222. LEAD COUNCILLOR REPORTS**

222.1 Highways & Parish Council Land – Cllrs. Bullock & Hoyland

a) To receive an update regarding drains.

222.2 Footpaths – Cllrs. Fellows

222.3 Cemetery & Grass Cutting – Cllr. Johnson

222.4 Assets, Amenities & Maintenance – Cllrs. Fellows

222.5 Snow Warden & Flooding – Cllr. Scott

222.6 Emergency Plan – Cllr. Cotton

**223. ANNUAL PARISH MEETING**

To note the date for this meeting – 22<sup>nd</sup> May, 2024 at Blakeney Youth Centre and to agree arrangements for refreshments etc.

**224. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK**

None received.

**225. ITEMS FOR FUTURE MEETINGS**

Proposal to improve the appearance of the area around the war memorial at Awre.  
Bench and flower tubs.

Tree inspections and maintenance.

Nibley Green Wildflowers.

Rubble left on Awre Village Green.

**226. DATES OF FUTURE MEETINGS**

Dates 2024	Meeting	Venue Time: 7.00 p.m.	Agenda items & Dispensation requests by:
<b>2024</b>			
20 <sup>th</sup> May	Annual PC	Awre Village Hall	10 <sup>th</sup> May
22 <sup>nd</sup> May	Annual Parish Mtg.	Blakeney Youth Centre	N/A
17 <sup>th</sup> June	Parish Council	Blakeney Youth Centre	7 <sup>th</sup> June
15 <sup>th</sup> July	Parish Council	Awre Village Hall	5 <sup>th</sup> July
19 <sup>th</sup> August	Parish Council	Awre Village Hall	9 <sup>th</sup> August
16 <sup>th</sup> September	Parish Council	Blakeney Youth Centre	6 <sup>th</sup> September
21 <sup>st</sup> October	Parish Council	Awre Village Hall	11 <sup>th</sup> October
18 <sup>th</sup> November	Parish Council	Awre Village Hall	8 <sup>th</sup> November
16 <sup>th</sup> December	Parish Council	Blakeney Youth Centre	6 <sup>th</sup> December
<b>2025</b>			
20 <sup>th</sup> January	Parish Council	T.B.C.	10 <sup>th</sup> January
17 <sup>th</sup> February	Parish Council	T.B.C.	7 <sup>th</sup> February
17 <sup>th</sup> March	Parish Council	T.B.C.	7 <sup>th</sup> March