

Awre Parish Council & Burial Authority

Clerk: Ursula Deighton
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To: All Members of the Public

You are invited to attend the Parish Council meeting to be held on Monday, 19th August, 2024 at 7.00 p.m. at the **Village Hall, Awre** for the transaction of business on the following agenda.



Ursula Deighton,
Clerk to Awre Parish Council
14th August, 2024

A G E N D A

- 67. APOLOGIES**
To receive apologies for absence.
- 68. DECLARATIONS OF INTEREST**
To receive declarations of interest from members in matters on this agenda or arising during the meeting.
- 69. DISPENSATIONS**
To consider requests from members for dispensation to speak on a matter in which they have an interest.
- 70. PUBLIC FORUM**
Members of the public are invited to make comments or raise issues.
- 71. MINUTES OF PREVIOUS MEETING**
To consider the adoption of the minutes for the last Parish Council meeting held on 15th July, 2024 (as circulated).
- 72. MATTERS ARISING**
To receive information from the Clerk relating to any matters arising from the minutes of the June meeting.
- 73. REPORT FROM COUNTY COUNCILLOR**
To receive a report from the County Councillor.
- 74. REPORTS FROM DISTRICT COUNCILLORS**
To receive reports from the District Councillors and any update regarding the toilet block.

75. PLANNING – FOREST OF DEAN DISTRICT COUNCIL

To consider the following applications:

- 75.1 P0294/24/FUL - Plusterwine House, Station Road, Woolaston, Lydney, GL15 6PN**
Proposal - Extension of an existing Anaerobic Digestion Plant and associated infrastructure. To consider a draft response.
- 75.2 P0802/24/PQ3PA - Little Hagloe Barn, Etloe, Blakeney**
Prior approval for the conversion of an agricultural barn to provide a single dwelling and for building operations reasonably necessary for the conversion.
- 75.3 P0844/24/FUL - Fedden Myrtle Cottage, Blakeney Hill Road, Blakeney**
Erection of a single storey side extension with terrace and raised platform parking area for two cars.
- 75.4 P0895/24/FUL - Honeycott, Brains Green, Blakeney**
Erection of a detached annex with shared drainage and power to provide accommodation for a family member.
- 75.5 P0872/24/FUL & P0873/24/LBC - Underdean House, Newnham Road, Blakeney**
Alterations to existing outbuildings to create annexe/holiday let within the curtilage of a Grade II listed building.
- 75.6 P0807/24/ADV - 6 High Street, Blakeney, GL15 4DY**
Installation of fascia signage ACM panels with acrylic POD and Illumination x 1, full colour printed ACM panels x 3, window vinyl full colour printed x 1, sliver lockable poster case.

76. CORRESPONDENCE REQUIRING ACTION

- 76.1 Himalayan Balsam (HB) –** to receive a message regarding HB growing alongside Forge Brook.
- 76.2 Councillor Advocacy Scheme Engagement Survey –** to note receipt of information regarding this survey. (N.B., Cllr. Cotton represents this Council on this scheme.)
- 76.3 Community Resilience Event (11/09/2024) –** to receive the invitation to this event which is being held via MS Teams.
- 76.4 Transport HUB Consultation –** to note correspondence from GAPTC with a link to this survey which closes on 31st August, 2024.

77. FINANCE

77.1 To approve the following accounts for payment:

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
24/27	BACS	Merlin Waste	Fortnightly collection from dog waste bins.	Litter Act 1983, ss. 5,6	£45.50
24/28	BACS	Ursula Deighton	Clerk's pay	LGA 1972 s.112	£580.15
24/29	BACS	WaterPlus	Water supply to toilets 14/06 – 14/07/2024	Public Health Act 1963 s.73 s.142	£14.63
24/30	DD	Freeola	Quarterly E-mail provision	LGA 1972 s.111	£8.35
24/31	BACS	Rise & Shine	Bus Shelter Cleaning		£80.00
24/32	BACS	Highbury Garden Services	Grass cutting etc. 23/07 & 05/08/2024	LGA 1972 s.214	To be confirmed
				TOTAL:	£T.B.C.

77.2 Groundskeeper

- a) To ratify the decision taken by e-mail to award Square One Services the contract for Groundkeeper at a rate of £15/hour plus VAT (to be reclaimed) plus approved out of pocket expenses (e.g. materials).
- b) **Weed killing options** – to consider the use of weedkiller by Square One Services (licence held) as follows:
 - i) Glyphosate based product £11.50/20L (non-biodegradable)
 - ii) Vinegar based product £19.00/20L (biodegradable).

77.3 Highways Reimbursement – to consider invoicing Highways at 4p/m² x 2 cuts annually for areas cut by the Council’s contractor. Maps to be forwarded to Nathan Choat to confirm that the areas are Highways.

77.4 Poppy Wreaths – to approve the order of 2 poppy wreaths for Remembrance Sunday at a cost of £25 each.

78. NEW ROAD DEFIBRILLATOR

Following providing an update regarding the Parish Council purchasing the defibrillator in order to reclaim the VAT, a number of questions/suggestions have been raised:

- a) Will the PC funds go into Mrs. Steel’s fundraising page or vice versa? And what needs to be done to make this happen?
- b) Will the Council decide which defibrillator to buy?
- c) Mrs. Steel knows an electrician who lives locally (on New Road) who could be asked for a quote to connect the supply to the defibrillator.
- d) Installation of a plaque to recognise the fundraising efforts/collaboration etc.

79. VILLAGE CENTRE TELEPHONE BOX

Mr. Harley is “proposing to use the polycarbonate glazing taken out of the New Road box to secure the one in the village centre” to be weather tight and perhaps prevent further vandalism.

80. COMPLAINTS PROCEDURE

To consider the draft Council Complaints Procedure.

81. PARISH WALKABOUT

Later than usual, but to agree a date for the annual Parish Walkabout.

82. LEAD COUNCILLOR REPORTS

- 82.1 Highways & Parish Council Land – Cllrs. Bullock and Hoyland
- 82.2 Footpaths/Public Rights of Way (PROW) – Cllr. Fellows
- 82.3 Cemetery & Grass Cutting – Cllrs. Johnson and Greening
- 82.4 Assets, Amenities & Maintenance – Cllrs. Fellows and Scott
- 82.5 Snow Warden & Flooding - Cllr. Scott
- 82.6 Emergency Plan – Cllr. Cotton

83. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK

84. ITEMS FOR FUTURE MEETINGS

Affordable Housing (once an update is received)

First Aid/Defibrillator training

Proposal to improve the appearance of the area around the war memorial at Awre

Bench and flower tubs
 Tree inspections and maintenance
 Rubble left on Awre Village Green

85. DATES OF FUTURE MEETINGS

Dates 2024/2025	Meeting	Venue Time: 7.00 p.m.	Agenda items & Dispensation requests by:
2024			
16 th September	Parish Council	Blakeney Youth Centre	6 th September
21 st October	Parish Council	Awre Village Hall	11 th October
18 th November	Parish Council	Awre Village Hall	8 th November
16 th December	Parish Council	Blakeney Youth Centre	6 th December
2025			
20 th January	Parish Council	T.B.C.	10 th January
17 th February	Parish Council	T.B.C.	7 th February
17 th March	Parish Council	T.B.C.	7 th March