

# Awre Parish Council & Burial Authority

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To: All Members of the Public

You are invited to attend the Parish Council meeting to be held on Monday, 21<sup>st</sup> July, 2025 at 7.00 p.m. at Awre Village Hall for the transaction of business on the following agenda.



Ursula Deighton,  
Clerk to Awre Parish Council  
16<sup>th</sup> July, 2025

## **A G E N D A**

**48. APOLOGIES**

To receive apologies for absence.

**49. DECLARATIONS OF INTEREST**

To receive declarations of interest from members in matters on this agenda or arising during the meeting.

**50. DISPENSATIONS**

To consider requests from members for dispensation to speak on a matter in which they have an interest.

**51. PUBLIC FORUM**

Members of the public are invited to make comments or raise issues.

**52. MINUTES OF PREVIOUS MEETING**

To consider the adoption of the minutes of the meeting held on 16<sup>th</sup> June 2025.  
(As circulated.)

**53. MATTERS ARISING**

To receive information from the Clerk relating to any matters arising from the minutes of the June meeting.

**54. REPORT FROM COUNTY COUNCILLOR**

To receive a report from the County Councillor.

**55. REPORTS FROM DISTRICT COUNCILLORS**

To receive reports from the District Councillors.

**56. PLANNING – FOREST OF DEAN DISTRICT COUNCIL**

No planning applications submitted for consideration at the time of circulating the agenda.

**57. CORRESPONDENCE REQUIRING ACTION**

**57.1 Blakeney School Help Needed**

To receive a request from Blakeney School for practical or financial support for a project to restore and maintain a garden and vegetable area.

**57.2 Community 20's and Safer Roads Initiatives**

To receive correspondence from Gloucestershire County Council regarding these initiatives and agree a response.

**57.3 Local Government Reorganisation (LGR) Engagement**

To receive a request from GCC to share views on the three options being considered to best meet the needs of residents.

**57.4 GCC Ash Dieback Project, Replanting Scheme**

Request for trees to be submitted by 1<sup>st</sup> September, 2025.

**57.5 Village Appearance** – to receive an e-mail from a resident regarding this matter.

**58. FINANCE**

**58.1** To approve the following accounts for payment:

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
25/24	BACS	GAPTC	Training – Cllr. Smith Being a Better Cllr. 1&2	LGA 1972 s.112	£90.00
25/25	BACS	Merlin Waste	Fortnightly collection from dog waste bins.	Litter Act 1983, ss. 5,6	£46.80
25/26	BACS	Ursula Deighton	Clerk's pay Reimbursement Green Waste Licence	LGA 1972 s.112	£602.96 £64.00
25/27	BACS	WaterPlus	Water supply to toilets 14/06 – 14/07/25	Public Health Act 1963 s.73 s.142	£14.96
25/28	BACS	Highbury Garden Services	Grass Cutting 24/06 & 07/07/2025	LGA 1972 s.124	£795.00
25/29	BACS	Dean Rural Contracts	Strimming public f/path by cemetery - 7hrs	LGA 1972 s.124	£175.00
25/30	DD	Freeola	Quarterly Web Hosting 26/06 – 25/09/25	LGA 1972 s.111	£21.96
25/31	BACS	Cllr. Bullock	Reimbursement for cycle shelter fixings	LGA 1972 s.124	£5.40
25/32	BACS	Geosphere Ltd	Parish Online – Mapping Software	LGA 1972 s.112	£120.00
				<b>TOTAL:</b>	<b>£1,936.08</b>

**58.2 Employers National Insurance**

To ratify the payment made by the Clerk (17/07/2025) to HMRC of £83.67 (25/33).  
In future, details will be entered on the agenda in advance of payments required to be made quarterly by 17<sup>th</sup> of October, January and April.

**58.3 Financial Checks for Q1 2025/26** – Cllrs. Greening and Cotton

**58.4 Bank Reconciliation for Q1 2025/26**

To receive the bank reconciliation as at 30<sup>th</sup> June, 2025.

**58.5 Budget & Reserves 2025/26**

To receive the updated budget and allocated reserves for 2025/26.

**58.6 Direct Debits**

To approve the list of direct debits scheduled for payment during the current financial year.

**58.7 Blakeney Cemetery Fence**

To consider and accept the following resolution:

**RESOLVED:** *That in accordance with the Council's Financial Regulations (5.8), the requirement to obtain three quotations is waived in this instance, having made reasonable efforts to obtain further quotation without success. The Council agrees to accept the quotation of £11,100 (inclusive of VAT) from T. Jones Contracting to carry out essential boundary safety works, on the basis of urgency and asset protection.*

**58.8 New Road Defibrillator Project**

To approve the purchase of a defibrillator from Community Heartbeat Trust (CHT) for the New Road renovated telephone box. The cost for the equipment and fitting are as follows:

**Total** including VAT = £2,592.00.

**Minus** £1,112 community funding received by CHT leaves a **balance of £1,480** to be paid by the Council.

The total VAT amount to be reclaimed is £432.00.

Included in the price is a free 'Awareness Training Session.

**58.9 Blakeney Duck Race**

To consider and approve a donation of £50 towards the Duck Race held annually in Blakeney.

**59. EXTENSION TO LEAVE OF ABSENCE**

To consider a request from Cllr. Trimble to extend the period of absence originally agreed.

**60. LEAD COUNCILLOR REPORTS**

60.1 Highways & Parish Council Land – Cllrs. Bullock and Hoyland

a) To receive a request for a donation towards works to assist in the resolution of the flooding issue on the road from the A48 to Awre.

b) Nibley Green mowing – to receive an update.

60.2 Planning – Cllr. Fellows

60.3 Footpaths/Public Rights of Way (PROW) – Cllr. Fellows

60.4 Cemetery & Grass Cutting – Cllr. Greening

60.5 Assets, Amenities & Maintenance – Cllrs. Fellows and Scott

60.6 Snow Warden - Cllr. Scott

60.7 Flooding - Cllr. Smith

60.8 Emergency Plan – Cllr. Cotton

**61. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK**

**62. ITEMS FOR FUTURE MEETINGS**

a) First Aid/Defibrillator training – Clerk to check with Cllr. Scott regarding dates.

N.B. this may be superseded by the free training session to be run by CHT which could perhaps be shared – for consideration.

b) Proposal to improve the appearance of the area around the war memorial at Awre.

c) Eel Pass

**63. DATES OF FUTURE MEETINGS**

Dates 2025	Meeting	Venue Time: 7.00 p.m.	Agenda items & Dispensation requests by:
18th August	Parish Council	Awre Village Hall	8th August
15th September	Parish Council	Blakeney Youth Club	5th September
20th October	Parish Council	Awre Village Hall	10th October
17th November	Parish Council	Awre Village Hall	7th November
15th December	Parish Council	Blakeney Youth Club	5th December
19 <sup>th</sup> January	Parish Council	T.B.C	9 <sup>th</sup> January
16 <sup>th</sup> February	Parish Council	T.B.C.	6 <sup>th</sup> February
16 <sup>th</sup> March	Parish Council	T.B.C.	6 <sup>th</sup> March