

Awre Parish Council & Burial Authority

Clerk: Ursula Deighton
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To: All Members of the Public

You are invited to attend the Parish Council meeting to be held on Monday, 20th October, 2025 at 7.00 p.m. at Awre Village Hall for the transaction of business on the following agenda.



Ursula Deighton,
Clerk to Awre Parish Council
15th October, 2025

A G E N D A

100. APOLOGIES

To receive apologies for absence.

101. DECLARATIONS OF INTEREST

To receive declarations of interest from members in matters on this agenda or arising during the meeting.

102. DISPENSATIONS

To consider requests from members for dispensation to speak on a matter in which they have an interest.

103. CHRISTMAS EVENT

Mr. Jamie Howse will be in attendance to discuss plans for this year's event. (His e-mail to Council was circulated on 10/09/25 for information in advance on tonight's meeting.)

104. PUBLIC FORUM

Members of the public are invited to make comments or raise issues.

105. MINUTES OF PREVIOUS MEETING

To consider the adoption of the minutes of the meeting held on 15th September, 2025. (As circulated.)

106. MATTERS ARISING

To receive information from the Clerk relating to any matters arising from the minutes of the September meeting.

107. REPORT FROM COUNTY COUNCILLOR

To receive a report from the County Councillor.

108. REPORTS FROM DISTRICT COUNCILLORS

To receive reports from the District Councillors.

109. PLANNING – FOREST OF DEAN DISTRICT COUNCIL**109.1 P1065/25/LBC - Hickmans Court, Chicknalls Lane, Blakeney**

Listed building consent for the removal of the external cement render to the east wall and the external cement pointing to the south wall and replace with a lime bag finish.

109.2 P1029/25/FUL - Hillview, Viney Woodside, Blakeney

New/Replacement self-build dwelling and associated works.

109.3 P1165/25/FUL - Marwynn, Brains Green, Blakeney

Erection of a detached annex for family use

109.4 P0294/24/FUL - Plusterwine House, Station Road, Woolaston, Lydney

Extension of an existing Anaerobic Digestion Plant and associated infrastructure.
To receive correspondence from a Woolaston resident.

110. CORRESPONDENCE REQUIRING ACTION**110.1 Launch of Town & Parish Council Adaptation Grants**

To receive information regarding these grants.

110.2 Community 20's/Safer Roads

To receive an update.

110.3 Forest of Dean Travel Guide

To receive information regarding free online and hard copies of this guide.

110.4 WWT – Attendance at December Meeting

To receive a request to attend the December meeting to provide an update.

110.5 Interment of Ashes

To receive a request for interment of ashes in parents' grave.

111. FINANCE

111 .1 To approve the following accounts for payment:

Inv. Ref.	Chq. No./ BACS	Payee	Purpose	Auth	Amount
25/46	BACS	WaterPlus	Water supply to toilets 14/08 – 14/09/25	Public Health Act 1963 s.73 s.142	£15.46
25/47			14/09 – 14/10/25		£14.96
25/48	BACS	Merlin Waste	Fortnightly collection from dog waste bins.	Litter Act 1983, ss. 5,6	£46.80
25/49	BACS	C&R Groundworks	Drainage project to alleviate flooding. Incl. contribution from GCC of £1,152.00.	PHA 1936 s.260	£2,532.00
25/50	BACS	T. Jones Contracting	Works to replace Cemetery hedge/fencing	LGA 1972 s.214	£11,100.00
25/51	BACS	Community Heartbeat	Supply/fit of defibrillator New Road	Public Health Act 1963 s.234	£1,480.00
25/52	BACS	PKF Littlejohn LLP	External Audit	LGA 1972 s.111	£252.00
25/53	BACS	Highbury Garden Services	Grass Cutting 19/08 & 02/09/2025	LGA 1972 s.214	£1,295.00
25/54	BACS	Dean Rural Contracts	Weeding and Clearing 23/09	HA 1980 s.96	£175.00

25/55	BACS	Ursula Deighton	Clerk's Pay September (incl. pay rise) and back pay	LGA 1972 s.112	£622.48 £97.60
25/56	BACS	Ursula Deighton	Reimbursement for skip hire	LGA 1972 s.214	£235.00
25/57	BACS	Ursula Deighton	Reimbursement for Microsoft Subscription	LGA 1972 s.111	£115.20
25/58	BACS	Ursula Deighton	Reimbursement for purchase of new laptop	LGA 1972 s.111	£366.00
25/59	DD	Freeola	Web Hosting	LGA 1972 s.142	£21.96
25/60	BACS	HMRC	National Insurance	LGA 1972 s.112	£83.67
				TOTAL:	£18,453.13

111.2 Financial Position – End of 2nd Quarter

To receive the bank reconciliation and receipts & payments information as at 30th September, 2025.

111.3 Financial Checks – Cllrs. Greening and Cotton.

111.4 External Audit 2024/2025 - Clerk

111.5 Annual Donations

To consider the following requests:

- a) **Blakeney Duck Race** – annual sponsorship of £50.
- b) **St. Andrew's Parochial Church Council** – a request for a donation towards the upkeep of the village clock and maintenance of the graveyard.

Detailed below are the amounts allocated in 2024. The budget figure for Grants is £1,110.

Donations made to:	Amount approved 2024	Amount requested 2025
All Saints' Church, Blakeney	£228	
Blakeney Youth Club	/	
Blakeney Duck Race	£50.00	£50.00
Awre Village Hall	/	
St. Andrew's Church, Awre	£475	£475.00
Christmas Event 2025?		
	£753	

112. LEAD COUNCILLOR REPORTS

- 112.1 Highways & Parish Council Land – Cllrs. Bullock and Hoyland
- 112.2 Planning – Cllr. Fellows
- 112.3 Footpaths/Public Rights of Way (PROW) – Cllr. Fellows
- 112.4 Cemetery & Grass Cutting – Cllr. Greening
- 112.5 Assets, Amenities & Maintenance – Cllrs. Fellows and Scott
- 112.6 Snow Warden - Cllr. Scott
- 112.7 Flooding & New Road Defibrillator - Cllr. Smith
- 112.8 Emergency Plan – Cllr. Cotton

113. MINOR MATTERS INCLUDING INFORMATION RECEIVED BY THE CLERK**114. ITEMS FOR FUTURE MEETINGS**

- a) First Aid/Defibrillator training
- b) Proposal to improve the appearance of the area around the war memorial at Awre.
- c) Eel Pass

115. DATES OF FUTURE MEETINGS

Dates 2025/2026	Meeting	Venue Time: 7.00 p.m.	Agenda items & Dispensation requests by:
17th November	Parish Council	Awre Village Hall	7th November
15th December	Parish Council	Blakeney Youth Club	5th December
19 th January	Parish Council	Awre Village Hall	9 th January
16 th February	Parish Council	Awre Village Hall	6 th February
16 th March	Parish Council	Blakeney Youth Club	6 th March
20 th April	Parish Council	Awre Village Hall	10 th April
T.B.C.	Annual Parish Mtg.	T.B.C.	n/a
18 th May	Annual Parish Council	Awre Village Hall	8 th May
15 th June	Parish Council	Blakeney Youth Club	5 th June
20 th July	Parish Council	Awre Village Hall	10 th July
17 th August	Parish Council	Awre Village Hall	7 th August
21 st September	Parish Council	Blakeney Youth Club	11 th September
19 th October	Parish Council	Awre Village Hall	9 th October
16 th November	Parish Council	Awre Village Hall	6 th November
14 th December	Parish Council	Blakeney Youth Club	4 th December